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**AGENDA**  
**Bend Metropolitan Planning Organization**  
***Policy Board***

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**Date:** January 19, 2012  
**Time:** 4:00 - 5:30 pm  
**Location:** Deschutes Services Center  
DeArmond Room (1<sup>st</sup> Floor)  
1300 Wall Street (Bend)  
**Contact:** Tyler Deke, BMPO (541) 693-2113  
Jovi Anderson, BMPO (541) 693-2122

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**1. Call to Order & Introductions**

**2. Visitor Comments**

**3. Review/approve Policy Board meeting minutes: December 15 (Attachment A)**

**4. Annual Financial Report**

**Background:** An audit of the BMPO's governmental activities and major funds is prepared each year. The audit of the year ending June 30, 2011 was recently completed. Staff will provide an overview of the audit.

**Attachments:** Annual Financial Report (Attachment B). The Report is also posted on the following website:

<http://www.bendoregon.gov/index.aspx?page=127>

**Action Requested:** None. Information item.

**5. Citizens Advisory Committee Update**

**Background:** Representatives of the CAC and staff will provide an update on the actions taken at the most recent CAC meeting.

**Attachments:** December 2012 CAC Minutes (Attachment C)

**Action Requested:** None – Information Update

**6. Citizens Advisory Committee Bylaws**

**Background:** Prior changes to the Policy Board Bylaws require the CAC to develop and adopt formal bylaws. The CAC adopted bylaws at its December 2012 meeting. Staff will review the adopted bylaws.

**Attachments:** CAC Bylaws (Attachment D)

**Action Requested:** Review and consider adoption of the CAC Bylaws

## **7. Citizens Advisory Committee Members**

- Background:** Terms for the active Citizens Advisory Committee (CAC) members expired on December 31. All six active members have expressed interest in serving for an additional 3 years. In addition, 1 new person has expressed interest in joining the CAC.
- Attachments:** Proposed CAC roster (Attachment E)
- Action Requested:** Consider reappointing six members to the CAC. Consider appointing 1 new member to the CAC.

## **8. Bicycle Sharing Programs Overview**

- Background:** A bicycle sharing program is a service in which bicycles are made available for shared use to individuals who do not own them. The central concept of these systems is to provide affordable access to bicycles for short-distance trips in an urban area as an alternative to public transportation or private vehicles, thereby reducing traffic congestion, noise, and air pollution. Bicycle sharing systems have also been cited as a way to solve the "last mile" problem and connect users to public transit networks. Staff will provide an overview of bicycle sharing programs.
- Attachments:** Bicycle Sharing Program Overview (Attachment F)
- Action Requested:** Review report and potentially provide direction to staff regarding next steps

## **9. Bend Public Transit Plan**

- Background:** The Bend MPO was awarded a Transportation and Growth Management (TGM) Grant to update the public transit plan for the Bend area. MPO staff will provide an update on the project charter, public involvement strategy, and existing conditions assessment. To effectively engage the Latino population, the project team would like to translate the project survey to Spanish and distribute it at 1 or 2 locations. The cost of the translation and distribution is not included in the grant funding and would need to be paid by the MPO.
- Attachments:** Project Charter (Attachment G)  
Public Involvement Strategy (Attachment H)  
Survey translation costs memo will be distributed at the meeting
- Action Requested:** Review and provide input on the Project Charter and Public Involvement Strategy. Consider authorizing use of MPO revenues to translate the project survey to Spanish and distribute it at 1 or 2 locations.

## **10. Oregon Senate Bill 1059 Update**

- Background:** The 2009 Oregon Legislature passed Senate Bill 1059, a statewide, comprehensive bill aimed at reducing greenhouse gas

(GHG) emissions from transportation. Staff will provide an update on the status of the various work items identified in the bill.

Attachments: None. Additional information is available on the project website: <http://www.oregon.gov/ODOT/TD/TP/OSTI.shtml>

Action Requested: None. Information item

### 11. Other Business

As time allows, staff will provide updates on other MPO business (e.g. Policy Board membership, MTP update, TRIP 97)

### 12. Next Policy Board Meeting

The next Policy Board meeting is scheduled for February 16<sup>th</sup> at 4:00 p.m.

### 13. Adjourn

#### Additional Attachments

- Monthly Financial Summary (Attachment I)



#### **Accessible Meeting Information**

This meeting event/location is accessible. Sign language, interpreter service, assistive listening devices, materials in alternate format, such as Braille, large print, electronic formats, or any other accommodations are available upon advance request. Please contact Jovi Anderson at (541) 693-2122, [janderson@ci.bend.or.us](mailto:janderson@ci.bend.or.us) and/or (541) 389-2245. Providing at least 3 days notice prior to the event will help ensure availability.