



MEETING MINUTES
CIVIL SERVICE COMMISSION
Date: October 22, 2025, at 12pm

This is a public meeting. This meeting was posted for public attendance for in person or virtually.

Commissioners in Attendance:

- Paul Quagliata- In person
- Michael Greene- In person
- Mark Sole – In person

City Staff in Attendance:

- Trish Connolly, Deputy Chief of Administration
- Todd Riley, Fire Chief
- Ed Martinen, Human Resources Business Partner

Members of the public

- None

Meeting Business:

1. Call to order

- a. Paul Quagliata called the meeting to order at 2pm in the Fireside Room.

2. Roll Call:

- a. Conducted by Commissioner Quagliata
- b. All commissioners were in attendance in person

3. Old Business

- a. Review of October 1, 2025, meeting minutes.
 - i. Meeting Minutes approved as corrected.

1. Ed Martinen was in attendance and not noted on the minutes.

4. New Business

- a. Discussion of the Captain Promotional process processes
 - i. Chief Connolly discussed the captain promotional process.
 1. 8 people submitted applications to test
 2. 6 people were invited back to in person testing which consisted of an interview and tactical scenarios.
 3. All 6 candidates were successful in the testing process.
 - ii. Chief Connolly asked the Board to certify the list by due process.
 1. List was certified by all commissioners
 - b. Discussion of the Fire Marshal testing process
 - i. Chief Riley discussed the testing process for Fire Marshal
 1. Job posting resulted in 25 applicants
 2. 20 of those were invited to a virtual interview process
 3. Of those 4 candidates were invited to in person interviews
 4. 1 candidate withdrew his name
 5. 1 candidate was selected for the position
 - ii. Chief Riley asked the Board to certify the list by due process
 1. List was certified by all commissioners
5. Good of the Order
 - a. None
 6. Adjournment
 - a. Meeting was adjourned by Commissioner Quagliata at 2:35 pm

Respectfully Submitted,

Trish Connolly
Deputy Chief of Administration



Accessible Meeting Information

This meeting/event location is accessible. Sign language interpreter service, assistive listening devices, materials in alternate format such as Braille, large print, electronic formats and CD Formats, or any other accommodations are available upon advance request. Please contact Trish Connolly no later than November 15, 2021 at pconnolly@bendoregon.gov or [telephone number (541) 388-5507]; Relay

Users Dial 7-1-1, and 541-322-6314. Providing, at least, 3 days' notice prior to the event will help ensure availability.