

# Agenda



## BMPO Policy Board

December 20, 2024

Hybrid Meeting

### Location

ODOT Region 4, Building M, Baney Conference Room  
63055 N Highway 97, Bend, Oregon

### Zoom webinar link

Webinar ID: 874 9179 7083  
Passcode: bmpo  
Phone: 1-888-788-0099

### YouTube livestream

---

12:00 p.m. Policy Board Meeting

Start Time	Item	Information	Presenters
12:00	1. Call to Order & Introductions		Chair Campbell
12:03	2. Hybrid Meeting Guidelines		MPO Staff
12:05	3. Public Comment		Chair Campbell
12:08	4. Meeting Minutes	<b>Attachments</b> Attachment A: November 15, 2024, Policy Board draft meeting minutes.  <b>Action Requested</b> Review and approve the draft November 15, 2024, Policy Board meeting minutes.  Recommended Language for motion: <i>I move approval of the November 15, 2024, Policy Board draft meeting minutes as presented.</i>	Chair Campbell

12:10	<b>5. FY24 Annual Financial Report</b>	<p><b>Background</b> An audit of the BMPO’s governmental activities and major funds is prepared each year. The audit of the year ending June 30, 2024, was recently completed. Staff will provide an overview of the audit.</p> <p><b>Attachments</b> None. The report is posted on the following website: <a href="http://www.bendoregon.gov/mpobudget">www.bendoregon.gov/mpobudget</a>.</p> <p><b>Action Requested</b> Review and accept the annual financial report.  Recommended language for motion: <i>I move acceptance of the fiscal year 2023-2024 BMPO Annual Financial Report.</i></p>	Kymala Lutz, City of Bend
12:20	<b>6. FY25 Budget – Resolution for MPO Staffing Change</b>	<p><b>Background</b> Due to increasing work requirements, MPO staffing was increased from 2.8 to 3.0 in October. Staff will discuss the change, including budget impacts.</p> <p><b>Attachments</b> Attachment B: Resolution 2024-07.</p> <p><b>Action Requested</b> Review and consider approval of the increase in MPO staff full time equivalents from 2.8 to 3.0.  Recommended language for motion: <i>I move approval of the increase in MPO staff full time equivalents from 2.8 to 3.0 by way of Resolution 2024-07.</i></p>	Tyler Deke
12:30	<b>7. FY26 Budget – Reserve &amp; Sponsorship Funding</b>	<p><b>Background</b> During the May Policy Board meeting, the Board discussed possible funding for external transportation related events. A change to MPO funding is providing the opportunity to create a reserve fund. Staff are developing the FY26 work program and budget and will seek Policy Board guidance on both issues.</p> <p><b>Attachments</b> None. Information will be shared during the meeting.</p> <p><b>Action Requested</b> Provide direction to staff on possible inclusion of sponsorship funding in the FY26 budget. Provide direction to staff on possible creation of a reserve fund in the FY26 budget.</p>	Tyler Deke

12:40	<b>8. Metropolitan Transportation Improvement Program (MTIP) Amendments</b>	<p><b>Background</b> Four amendments to the 2024-2027 MTIP are proposed. The amendments include the addition of three projects and increased funding for one project.</p> <p>The amendments were noticed on the bendoregon.gov website and through email notification to the BMPO email lists and news media. Any comments received will be discussed at the Board meeting.</p> <p><b>Attachments</b> Attachment C: Public notice, including a summary of the proposed amendments.</p> <p><b>Action Requested</b> Review and consider approval of the proposed amendments.</p> <p>Recommended language for motion: <i>I move approval of the proposed amendments to the 2024-2027 MTIP as presented.</i></p>	Kelli Kennedy, BMPO
12:50	<b>9. Deschutes County Transportation System Plan (TSP) &amp; Tumalo Community Plan (TCP)</b>	<p><b>Background</b> The Deschutes County Transportation System Plan (TSP) and Tumalo Community Plan were recently updated. Staff will provide an overview of both documents.</p> <p><b>Attachments</b> Attachment D: Tumalo Community Plan Hyperlinks: visit the <b>Deschutes County Transportation Planning webpage</b> for more information. Use the following linked text to download a copy of the <b>Deschutes County TSP</b>.</p> <p><b>Action Requested</b> None. Information item.</p>	Tarik Rawlings, Deschutes County
1:10	<b>10. City of Bend Mobility Points – Existing System &amp; Carbon Reduction Program Funding</b>	<p><b>Background</b> The City, in partnership with Bird, has an e-bike share pilot project. To facilitate wider access to the e-bikes the City created mobility points at various locations. The City also received federal Carbon Reduction Program (CRP) funding to expand the mobility points program and enhance alternative mobility options. Staff will provide an update on the status of the program and next steps.</p>	Tobias Marx, City of Bend

		<b>Attachments</b> None. Information may be shared at the meeting.  <b>Action Requested</b> None. Information item.	
1:25	<b>11. Other Business</b>	Time for Policy Board members to provide updates on current projects and planning efforts and request future meeting topics. <ul style="list-style-type: none"> <li>• Special thank you to Chair Campbell</li> <li>• The next meeting of the BMPO Policy Board is scheduled for January 17, 2025, at 12:00 p.m. (meeting may be rescheduled)</li> </ul>	Chair Campbell & Staff
1:35	<b>12. Public Comment</b>		Chair Campbell
1:40	<b>13. Adjourn</b>		Chair Campbell



### **Accommodation Information for People with Disabilities**

This meeting/event location is accessible. Sign language interpreter service, assistive listening devices, materials in alternate format such as Braille, large print, electronic formats, or any other accommodations are available upon advance request. Please contact Kelli Kennedy at [kkennedy@bendoregon.gov](mailto:kkennedy@bendoregon.gov) or 541-693-2122; Relay Users Dial 7-1-1. Providing at least 3 days' notice prior to the event will help ensure availability.