

2022-2023 Unified Planning Work Program Addendum September 20, 2022

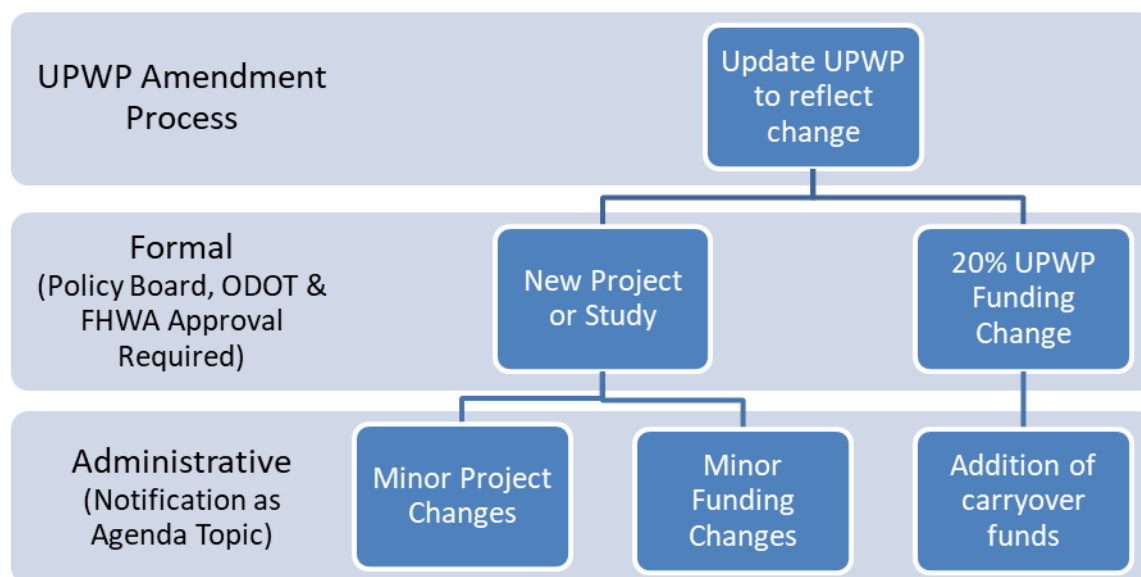


BMPO Bend Metropolitan
Planning Organization

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ADDENDUM TO THE ADOPTED FY22 BEND MPO UNIFIED PLANNING WORK PROGRAM (UPWP)

The following addendum to the adopted Bend MPO 2023 UPWP describes changes to action items, additional action items that are anticipated to occur within FY 2023 and revisions to estimated timelines, as needed. The remaining work items outlined in the adopted UPWP are proposed to remain as adopted, unless otherwise modified herein. The adopted UPWP can be found at www.bendoregon.gov/mpobudget



This addendum serves as an Administrative change and will be noticed as an agenda topic at the September 20, 2022 Policy Board meeting.

The 9/20/2022 Bend MPO FY2023 supplemental budget adds funds to the Bend Metropolitan Planning Organization (MPO) FY23 Budget. This supplemental budget procedure is determined by the Oregon Revised Statutes (ORS) 294.471.

Recognize \$54,000 additional beginning working capital and increase expenditure appropriations in Debt Service by \$54,000 for the fiscal year 2022 year-end loan from the City of Bend. The grant funds awarded for MPO activities are received some time after the expenditures are incurred and will be sufficient to repay the loan. A promissory note was authorized on June 15, 2022 and was repaid on July 1, 2022.

Updates to Funding Tables as shown here are considered minor funding changes:

Table 4: Task 1 Funding Resources as Amended September 2022

Beginning Working Capital	54,000
TASK ONE	
FHWA PL Funding	110,700
State Match for FHWA PL	14,700
FTA 5303 Funding	15,600
STBG - UPWP	195,700
In-Kind Local Match - UPWP ¹	24,200
Loan from General Fund ²	100,000
Total Task 1	514,900
Percent of MPO Program ³	47%

Table 4: Task 1 Funding Resources as Adopted April 2022

Task One	
FHWA PL Funding	\$ 101,200
State Match for FHWA PL	13,500
FTA 5303 Funding	12,900
STBG - UPWP	195,700
In-Kind Local Match - UPWP ¹	23,900
Loan from General Fund ²	100,000
Total Task 1	\$ 447,200
Percent of MPO Program ³	40.4%

Table 6: Task 2 Funding Resources as Amended September 2022

Task Two	
FHWA PL Funding	\$ 23,100
State Match for FHWA PL	2,600
FTA 5303 Funding	24,900
STBG - UPWP	53,400
In-Kind Local Match - UPWP	9,000
Total Task 2	\$ 113,000
Percent of MPO Program	10.2%

Table 6: Task 2 Funding Resources as Adopted April 2022

Task Two	
FHWA PL Funding	\$ 21,100
State Match for FHWA PL	2,400
FTA 5303 Funding	20,600
STBG - UPWP	53,400
In-Kind Local Match - UPWP	8,500
Total Task 2	\$ 106,000
Percent of MPO Program	9.6%

Table 8: Task 3 Funding Resources as Amended September 2022

Task Three	
FHWA PL Funding	\$ 23,100
State Match for FHWA PL	2,600
FTA 5303 Funding	15,600
STBG - UPWP	88,900
STBG - Fund Exchange ¹	100,000
ODOT Safety Funds ²	95,000
In-Kind Local Match - UPWP	11,900
ODOT Safety Local Match ³	19,000
Total Task 3	\$ 356,100
Percent of MPO Program	32.2%

Table 8: Task 3 Funding Resources as Adopted April 2022

Task Three	
FHWA PL Funding	\$ 21,100
State Match for FHWA PL	2,400
FTA 5303 Funding	12,900
STBG - UPWP	88,900
STBG - Fund Exchange ¹	100,000
ODOT Safety Funds ²	95,000
In-Kind Local Match - UPWP	11,600
ODOT Safety Local Match ³	19,000
Total Task 3	\$ 350,900
Percent of MPO Program	31.7%

Table 10: Task 4 Funding Resources as Amended September 2022

Task Four	
FHWA PL Funding	\$ 27,700
State Match for FHWA PL	1,100
STBG - Fund Exchange ¹	150,000
STBG - UPWP	17,800
FTA 5303 Funding	6,200
In-Kind Local Match - UPWP	2,700
Total Task 4	\$ 205,500
Percent of MPO Program	18.6%

Table 10: Task 4 Funding Resources as Adopted April 2022

Task Four	
FHWA PL Funding	\$ 25,300
State Match for FHWA PL	1,000
STBG - Fund Exchange ¹	150,000
STBG - UPWP	17,800
FTA 5303 Funding	5,200
In-Kind Local Match - UPWP	2,600
Total Task 4	\$ 201,900
Percent of MPO Program	18.2%

Table 15: Bend MPO Budget Summary as Amended September 2022

Fiscal Year 2022-23 Budget Summary			
	Resources		Requirements
Beg. Working Capital	\$ 54,000		
COVID Relief Funding ¹	1,500,900		
FHWA PL ²		By Budget Category (Rounded):	
Federal Share	184,600	MPO Program	\$ 1,035,500
FTA Section 5303	62,300	Loan Repayment	54,000
STBG - UPWP	355,800	Contingency	100,000
STBG - Fund Exchange ³	250,000	COVID Relief Program	1,500,900
ODOT Safety Funds	95,000		
Total Grant Funding	\$ 2,502,600	Total Budgeted Appropriations	\$ 2,690,400
FHWA PL ²		By Task:	
State Match	21,000	MPO Program	
FTA Local Match ⁴	7,200	Task 1: Dev. & Program Management	\$ 514,900
STBG Local Match - UPWP ⁴	40,600	Task 2: Short Range Planning	113,000
ODOT Safety Local Match ⁴	19,000	Task 3: Long Range Planning	356,100
Total Match Funding	\$ 87,800	Task 4: Modeling and Data Collection	205,500
City of Bend Loan	100,000	COVID Relief Program	
		Task 1: COVID Relief Funding	1,500,900
		Total Program	\$ 2,690,400
Total Budgeted Resources	\$ 2,690,400	Total Budgeted Requirements	\$ 2,690,400

Table 16: Bend MPO FY2022-23 Expenditures by Agreement with Match Rate As Amended September 2022

Task	UPWP ODOT/MPO Intergovernmental Agreement (IGA)							
	Federal Funds, PL	Federal Funds, STBG	Federal Funds, 5303	State and Local Match Rate	State Match	Local In-Kind Match 10.27%, 5303	Local In-Kind Match 10.27%, STBG	Subtotal IGA
MPO Program								-
1. Program Management	110,700	195,700	15,600	10.27%	14,700	1,800	22,400	360,900
2. Short Range Planning	23,100	53,400	24,900	10.27%	2,600	2,900	6,100	113,000
3. Long Range Planning	23,100	88,900	15,600	10.27%	2,600	1,800	10,100	142,100
4. Data & Analysis	27,700	17,800	6,200	10.27%	1,100	700	2,000	55,500
COVID Relief Program								-
1. COVID Relief Program	-	-	-		-	-	-	-
Total	\$ 184,600	\$ 355,800	\$ 62,300		\$ 21,000	\$ 7,200	\$ 40,600	\$ 671,500

Table 18: MPO Line-Item Budget for Fiscal Year 2022-23

Line No.	Account Description	FY22-23 Adopted Budget	FY22-23 Supplemental Budget Proposed 09/2022	FY22-23 Supplemental Changes 09/2022
1	Beginning Working Capital ¹	1,500,900	1,554,900	54,000
2	Federal Pass-through Grant - ODOT	921,100	947,600	26,500
3	State Match	19,300	21,100	1,800
4	COVID Relief Funding	-	-	-
5	Bend/Deschutes County In-Kind Match	65,600	66,800	1,200
6	Loan from City of Bend General Fund ²	100,000	100,000	-
7	Total Resources	\$ 2,606,900	\$ 2,690,400	
8	Requirements:			
9	Regular Salaries	\$ 269,800	\$ 269,800	\$ -
10	Other Payouts	5,000	5,000	-
11	Overtime	1,500	1,500	-
12	Social Security Tax	17,200	17,200	-
13	Medicare Tax	4,000	4,000	-
14	Unemployment	300	300	-
15	Workers Compensation	100	100	-
16	PERS IAP	16,600	16,600	-
17	PERS OPSRP	37,500	37,500	-
18	PERS Debt Service	5,500	5,500	-
19	Workers Compensation Insurance	1,800	1,800	-
20	Disability Insurance	700	700	-
21	Life Insurance	300	300	-
22	High Deductible - Premium	41,800	41,800	-
23	High Deductible - Deductible	10,000	10,000	-
24	High Deductible - Coinsurance	1,000	1,000	-
25	Dental Insurance - Premium	2,900	2,900	-
26	Telemed Service	100	100	-
27	OPEB Funding	4,000	4,000	-
28	Employee Parking	1,100	1,100	-
29	Section 125 Benefits	400	400	-
30	Alternate Modes	-	-	-
31	Total Personnel Services	\$ 421,600	\$ 421,600	
32	Professional Services - Legal	5,000	5,000	-
33	Professional Services - Consulting	439,000	465,500	26,500
34	Professional Services - Financial Audit	5,200	5,200	-
35	Software Maintenance	2,500	2,500	-
36	Postage	100	100	-
37	Advertising	700	700	-
38	Copiers	-	-	-
39	City of Bend Support, Interagency	53,600	53,600	-
40	Equipment	-	-	-
41	Technology Equipment	3,500	3,500	-
42	Mobile Device Services	500	500	-
43	Office Supplies	200	200	-
44	Employee Costs	900	900	-
45	Employee Costs - Training	1,500	1,500	-
46	Employee Costs - Licenses & Dues	2,500	2,500	-
47	Community Education & Outreach	1,200	1,200	-
48	Insurance Premium	2,400	2,400	-
49	In-Kind Match	65,600	68,600	3,000
50	Total Materials and Services	\$ 584,400	\$ 613,900	
51	Loan Repayment	-	54,000	54,000
52	COVID Relief Interagency Transfer	1,500,900	1,500,900	-
53	Contingency	100,000	100,000	-
54	Total MPO Program	\$ 1,106,000	\$ 1,189,500	
55	Total COVID Relief Program	\$ 1,500,900	\$ 1,500,900	\$ -
56	Ending Working Capital	\$ -	\$ -	