

Downtown Bend Stakeholder Advisory Committee (DSAC) Meeting #1
City of Bend Council Chambers
April 7, 2016

Downtown Stakeholder Advisory Committee members: Sarah Jordan, Karen LeTourneau, Monte Payne, Brett Yost, Shantelle Flick, Marie Matthews, Kevin English, Parry Thomas, ~~Jeff Huey~~, ~~Serena Dietrich~~, Jim Dickey, ~~Eric Rock~~ and Susan Ross

Consultant Team & Staff: Rick Williams, Phill Worth, Joe Bessman, Anne George, Carolyn Eagan

Other attendees: Jennifer Dickey

I. Discussion

Self-Introductions were conducted; committee members described their backgrounds and interest in this project. Representation was noted from a wide range of interests including business owners, area residents, planners, etc.

Carolyn Eagan and Rick Williams led the group in a discussion of a range of items as identified in the meeting agenda. This included an overview of the project purpose, discussion of roles and responsibilities, and relaying to committee members that their role is to represent a wide range of community interests not just a personal interest. Also discussed is the need to have open dialogue, be willing to freely share ideas, and to note that there may be respectful disagreements between members. Finally, the committee was asked to be prepared to commit to monthly meetings (scheduled for 1.5 hours) for the next 10 – 12 months. The group was asked if they supported these responsibilities. No one indicated opposition or dissent.

The methodology for compiling the on and off-street parking inventory was described along with an overview of the inventory that was already conducted. This discussion reviewed the method of assigning unique numbers to each stall, the types of information being tracked by the survey crew (license plates), the ability to track drivers that are “moving to evade”, and the establishment of data collection routes. The general discussion helped to convey the quality, detail, and reliability of the data.

The second element discussed was the project boundaries. A key element of this discussion was the understanding that the inventory boundary is always more expansive than the study area boundary, allowing for adjustments in the future. It was also described that as additional data collection between the spring is anticipated

(summer at a minimum and possibly also fall) the specific boundaries can be adjusted to further review adjoining neighborhood impacts, as appropriate.

The consultant presented a recommended study area to the group to form the baseline boundary for the spring data collection effort. After discussion, the boundary was amended in two areas to capture the full block numbered “156” in the inventory and to add two County off-street lots in the north east corner of the inventory map. These changes will be made to both the study area map and the on-street and off-street supply inventory summary tables. The committee voted unanimously to approve the recommended spring study area boundary with the amendments referred to above. The vote was by show of hands. There were no abstentions.

Anne George presented an overview of the public engagement efforts planned for the project. Given the limited time, this was a general overview of types of outreach that can be conducted, and a request for the committee members to provide suggestions. The next few meetings will be set up via Doodle poll to see what works for the majority of the committee.

II. Next Steps/Action Items

- Send out revised (corrected) website link.
- Upload prior downtown parking studies to the website.
- Provide video link to Parking 101 session.
- Provide information to committee on current parking pass issuance.
- Provide information to committee on employment in the downtown (current/projected).
- Identify location of electric vehicle parking stalls (on-street).
- Identify location of motorcycle parking stalls (on-street).
- Consider a Code Requirements overview at a future committee meeting.
- Send out Meeting Doodle Poll